



Chute Lake Elementary
Parent Advisory Council
5240 Lark Street, Kelowna, BC V1W 4K8
250-870-5139

CLE PAC MEETING MINUTES

Date of Meeting: June 18, 2019, 6-8pm

Location: Chute Lake Elementary Library

Members Present:

Michelle Surminsky - PAC Secretary	Jolene Azama - PAC Member
Patty Glover - PAC President	Karlene Dawson - PAC Member
Richard Deacon - PAC Vice President	Tannis McCarthy - PAC Member
Bosha Joyce - PAC Treasurer	Deanna Robinson - PAC Member
Steve Labrie - CLE Vice Principal	Anita Johal - PAC Member
Brenda Kirsch - CLE Principal	Jessica McBain - PAC Member

1. Welcome from PAC Executive & Introduce the CLE Admin
2. Call to Order - Called by Patty Glover at 6:15pm
3. Attendance
4. Adoption of Agenda

Motion: Karlene Dawson
Second: Jolene Azama

5. Adoption of Minutes

Motion: Jessica McBain
Second: Deanna Robinson

6. CLE Admin update

- a. CLE has many staff leaving this year including 6 teachers and many support positions. They have hired a few teachers already to fill the spots and are still interviewing over the coming months
- b. Chromebooks were discussed as incredible addition to the intermediate curriculum with kids completing projects and presentations on them.

- c. Field trips funding was very much appreciated with many exciting learning opportunities made possible
- d. The next few weeks will be exciting with Waterslides, Grade 5/6 year end celebrations, Play Day, Bertram Park, and Final Assembly.
- e. The budget for a new projector system was mentioned as too expensive based on Brenda's perspective at \$20-\$30K based on the quotes and thinks there are better things to invest PAC funds in, maybe explored further in the future.
- f. The budget for the Imagination Playground was also discussed again with the quote being around \$3,000 USD for the 55 big block set plus around \$900 USD for storage bins.
- g. Next Year the school will be looking for the following funding from the PAC for a total of \$40K:
 - i. New iPad cart \$15K
 - ii. New projection system
 - iii. Another program similar to Scream designed for Intermediates since Scream is for the Grade 6 children.
 - iv. New Hires
 - v. Play Day \$4,500
 - vi. Musical Instruments \$4,500
 - vii. Field trips \$10K
 - viii. Classroom Supplies at \$300 per teacher - \$6K total.

7. Finance Report

- a. 2018/2019 current year to date financial report available for review. A copy will be posted on the PAC bulletin board and on the website at www.clesharks.ca. No red flags on comparison to budget.
- b. Committee Reports
 - i. Hot lunch - Added week at end of year, but there were issues with field trips. The system can't block out half a class in a split, so issues with parents ordering and not picking up. Can't donate the leftovers if doesn't work out on weekend, etc. Too much waste. Won't hold food for families next year. Discussion on what can be done to ensure that is smoother next year.

ii. Fundraising

1. Grade 5/6 fundraising

- a. Grade 6 freezie days were discussed with conclusion that there were too many days when done once a week. There was discussion about having one fundraising day suggested per month throughout the whole year instead of all in last 2 months. Communication earlier in the year so the fundraising can be done earlier. Classroom reps to be the communicators to the parents instead of school.
- b. Brenda Kirsch spoke that school is changing into a younger school and year end celebration and fundraising requirements might be different. The fundraising might not need to be so much since the celebration might look more consistent to this years Grade 5 celebration.

c. Events Updates

- i. Carnival - Karlene Dawson reported that we have 3 new carnival games that will be used next year. There were great comments from parents on performances. There were bouncy castle issues with the wind and company used so we will not use them again. The food trucks had line ups, but made more money than in prior years. We cannot have more food trucks since they will not come if too many. Discussion regarding extending the carnival for an hour next year to ensure everyone can get food and partake in activities. The carnival will be held 1 week later next year. Lots of supplies for next year as well that will save money next year. Carnival made \$6,394 this year. Raffle next year possibly instead of silent auction.

d. New Business

- i. Buddy Bench update - Patty has been trying to get paint. Finally got paint! Paint was donated! Hand prints will be done in the following weeks to ensure the students are involved. Then stencils will be used for the lettering. Supplies have cost under \$100 to paint bench.
- ii. Craft Fair - New fundraiser next year. Adult vendors to rent tables in gym (\$20-30 per table) to sell their wares. Saturday

November 23 tentatively gym booked. \$2 entrance fee. Sell refreshments. Up to 60 tables in gym.

- iii. Back to school coffee or BBQ in past. Free event. Discussion that we should have a banner/poster at all events showing what the PAC helps fund. Perhaps an open house events with classes that possibly PAC is involved in (meet at door). Perhaps a possible concert with local musical artist and outside picnic. Free skate and morning coffee were well received and will be done again next year.
- iv. Lynsey Zelickson & Candace Filippelli will plan dance again next year. They want to do a Halloween theme. Thursday October 24 has been tentatively booked.
- v. Student council - assembly recognition next week. Need to find a way to integrate student council with PAC (at meetings?).
- vi. Brenda brought up the possibly of sand box between portables and newer portable with storage. Discussion next year on how and where funding will come from.
- vii. CLE PAC is required by gaming grant regulations to send money to new CFM PAC from the gaming grant for students transferring next year to new school. About \$1200-1300 to budget for next year. In their first year the CFM PAC is not eligible for gaming grant. Staff members leaving this year. PAC ordered handmade cookies for these staff members leaving.
- viii. It was noted that next year's PAC meetings will be scheduled to be a little longer, 1.5 - 2 hours to accommodate more relaxed discussion.
- ix. PAC Executive Election
 1. President - Patty will stay on as President. Unanimously voted that Patty to remain President.
 2. VP - Deanna Robinson has put her name in. Unanimously voted for Deanna to be VP next year.
 3. Treasurer - Bosha has been treasurer for 6 years. Michelle Surminsky unanimously voted to become treasurer next year.
 4. Constitution change discussed to limit # of years of positions, especially treasurer. To be discussed at fall meeting.

5. Secretary - Tannis McCarthy stepped up. Unanimously voted for Tannis to be Secretary next year.
6. PAC Member at Large positions discussed. A possible project person position - buddy bench, finns friends. Diverse learning/aboriginal student liaison position. Community liaison position. Other possibilities to be discussed in fall. Email the PAC at chutelakeparents@gmail.com if you are interested.

8. Adjournment Time: 8pm Called by: Patty

Next Meeting set for fall of 2019!

Secretary

President