



Chute Lake Elementary
Parent Advisory Council
5240 Lark Street, Kelowna, BC V1W 4K8
250-870-5139

CLE PAC MEETING MINUTES

Date of Meeting: April 30 7-8pm

Location: Chute Lake Elementary Library

Members Present:

Michelle Surminsky - PAC Secretary	Brenda Kirsch - CLE Principal
Patty Glover - PAC President	Nicola Baker - PAC Member
Richard Deacon - PAC Vice President	Karlene Dawson - PAC Member
Steve Laurie - CLE Vice Principal	

1. Welcome from PAC Executive & Introduce the CLE Admin
2. Call to Order - Called by Patty Glover
3. Attendance
4. Adoption of Agenda

Motion: Karlene Dawson
Second: Nicola Baker

5. Adoption of Minutes

Motion: Nicola Baker
Second: Karlene Dawson

6. Finance Report

- a. 2018/2019 current year to date financial report available for review. A copy will be posted on the PAC bulletin board and on the website at www.clesharks.ca. No red flags on comparison to budget.
- b. Discussion on report: Nicola Baker asked what the COBBS expense was - the scholarship fund was discussed. Hot lunch revenue and expenses discussed. Report does not include amounts to be paid in May and paypal fees etc. The members discussed how the finance report could be better presented with budget comparison amounts, etc to make the

report more clear. The dance was discussed and it was noted that the dance made \$1,400 which was well over the \$500 budgeted.

7. PAC Exec Update

a. Committee Reports

i. Hot lunch is doing well. There will be some recruiting of new volunteers to help with hot lunch in the next school year. A number of core volunteers will no longer be available to help and therefore a coordinator and other server help will be required next year.

ii. Fundraising

1. Grade 5/6 - There was discussion that there is always enough cash through break the rules and other fundraising for the Grade 6 celebration. Brenda Kirsch said that most of the expenses will be covered by fundraising that has already taken place and the June hot lunch days. Grade 5 celebration was discussed that there will be some money from the \$1,100 already raised at the musical and the stencil sales to go towards the celebration. The bake sale should cover the remaining costs. There may be more fundraising required if the photo booth and anything else wants to be done by the parents.

iii. Student Council Update

1. Funds have been received and are held in trust with school. The Beyblade tournament raised \$125. Tournament issues quickly discussed. The school has a Mascot head already. They are thinking about adding a fin. The PAC noted that they can donate hoodies for the outfit.

b. Events Updates

i. Family Photos - 2nd one this coming weekend. \$25 per family raised.

ii. Carnival - Dunk tank booked. Performers booked. Map was shown at meeting with where all the events will be at the school. There will be a 50/50 draw. The ambulance and fire truck are not booked yet and Carnival committee is unsure whether they will be able to get them. Volunteer gift bags will be given out this year!

c. New Business

i. PAC Executive Nominations - Election to take place at June Meeting!

1. There have been 2 nominations for received for Michelle Surminsky for the treasurer position. It is unknown whether Boshia Joyce will put her name up for the position as well.
2. If Michelle takes treasurer roll, there will be the Secretary position open.
3. Richard Deacon may step down as VP if other person is interested that is a good fit.
4. If you are interested in a position on the PAC Executive please email chutelakeparents@gmail.com.
5. COPAC president suggested amending our PAC constitution to limit the # years for executive positions, especially in the Treasurer position. This will be discussed further in the fall.

ii. Canyon Falls Middle School PAC - A meeting is scheduled for May 15 to discuss the new PAC. Jim Laird is requesting funds from feeder schools to start PAC. The CLE PAC will request details on what they would like this money for at the May meeting. Then they will present it to the CLE PAC and put it to vote at the September meeting.

iii. Buddy Bench Update - The bench has been primed. PAC to help fund the paint. Vinyl stencil for "Buddy Bench" words and shark will be purchased. The painting has to be done right and sealed to ensure it won't peel. The painting must be done by the students with help from parents to ensure the painting is within CUPE union requirements.

iv. Richard Deacon left the meeting at 8:00pm.

8. Admin update

- a. Twitter is being used to provide updates. Check out CLE on the website to access twitter account.
- b. Photos, track & field, parent appreciation luncheon. etc. Extremely busy months of April and May!

9. Q&A From Parents - Nothing discussed.

10. Adjournment Time: 8:19pm Called by: Patty

Next Meeting set for June 18, 2019 at 6-8pm in the library.