



Chute Lake Elementary
Parent Advisory Council
5240 Lark Street, Kelowna, BC V1W 4K8
250-870-5139

CLE PAC MEETING MINUTES

Date of Meeting: January 29, 2019 7:00 - 8:00 pm

Location: Chute Lake Elementary Library

Members Present:

Michelle Surminsky - PAC Secretary	Janet Reiter - PAC Member
Patty Glover - PAC President	Jason Reiter - PAC Member
Bosha Joyce - PAC Treasurer	Laura Buschel - PAC Member
Anita Johal - PAC Member	Nicola Baker - PAC Member
Cory Leslie - PAC Member	Lindsey Hamilton - CLE admin
Jodie Sieben - CLE staff member	Jim Laird - Guest
Jill Peters - PAC Member	Allison Hohne - PAC Member
Heather Dewolf - PAC Member	Jessica McBain - PAC Member
Tannis McCarthy - PAC Member	Karlen Dawson - PAC Member
Angela Strauch - PAC Member	Julie Ams - PAC Member
Nicole Elliott - PAC Member	Inga Wheeler - PAC Member
Helen Work - PAC Member	Jana Wendland - PAC Member

1. Welcome from PAC Executive & Introduce the CLE Admin
2. Call to Order - Called by Patty Glover
3. Attendance
4. Adoption of Agenda
Motion: Karlene Dawson
Second: Allison Hohne
5. Adoption of Minutes
Motion: Lindsey Hamilton
Second: Nicola Baker
6. Introduction of Jim Laird, new Canyon Falls Middle School Principal
7. Finance Report

- a. Financial review
 - i. Prior year review completed by Michelle Surminsky, current PAC secretary. Her report available for review. Please email chutelakeparents@gmail.com if you'd like to receive a copy.
 - ii. Parent volunteers are welcome to review the prior year at any time. Please email PAC if you would like to be involved in financial review now or in the future.
- b. 2018/2019 current year to date financial report available for review. A copy will be posted on the PAC bulletin board and on the website at www.clesharks.ca.
- c. 2018/2019 Budget discussion
 - i. New budget requests - items voted on will be posted and 30 days later will be approved.
 1. Rubiliak/Thibert - unanimously voted to update library in classroom - \$800 new budget item approved.
 2. Dance Play - \$1,500 request - to reimburse for the current year already done - voted to approve new budget item.
 3. Gymnastics/Parkour - Kelowna Gymnastics - \$5.50 per student - 45 min session - Discussion regarding doing this next year instead of dance play. Discussion regarding plitting cost with parents. This item was discussed in length and it was decided to put it to a parent survey and address later.
 4. Imagination Playground - building block system with lightweight large blocks that are to be used outside for use by school at recess. Request for 2 sets - \$2,000US and \$2,900US for 2 sets including shipping. The blocks would be stored in Mr. Sadlowski's class or possibly in locked area. Finn's Friends would be able to use them. Other teachers would have them available for use. Discussion on whether we should spend such a large amount of money on this when we want them to get bored and play outside. Discussion on where they would be stored, what they are made of, and how long they last. Discussion on putting it to the rest of the teachers for input. Patty Glover to try to get a sample and storage options to be looked into.

8. PAC Exec Update

- a. RCMP Community Forum regarding graffiti, vandalism and other neighbourhood issues will be held by the Kettle Valley Neighbourhood Association in conjunction with CLE at 7pm on Tuesday Feb 26. PAC Meeting will be held from 6pm to 7pm before the forum.
- b. Committee Reports
 - i. Hot lunch - extremely short on volunteers for delivery - please email PAC if available.
 1. Discussion to go down to 1 day a week - program raised \$20K but 1 day would reduce profit and amount invested in school. Discussion with regards to using more grade 4/5/6 students with incentive program, however these students are often busy at lunch recess.
 - ii. Fundraising -
 1. Nicola Baker discussed CLE shirts. She received samples from the website and they are fair quality. Discussion regarding providing T-shirts to all students at beginning of the year. The shirts are \$6.55 each for 500 and shipped to school - cost of \$3,275 for the whole school. Tabled for future discussion. A store will be set up on the website and PAC will receive a percentage.
 - iii. Events
 1. Art Gala - 200 people came out. The event was enjoyed by everyone. Prizes were given out to student from each class that received the most votes.
 2. Dance - Under the Sea Glow theme. Organizing is well under way and event will be held on Friday March 1 at 6-8pm.
 3. Carnival - Bouncy castles booked and deposit paid. Cupcake walk needs volunteers - Jessica McBain volunteered to organize the cupcakes. Auction - baskets or online auction discussed. Help needed to get donations on a sponsorship committee - contact Karlene Dawson to be a member! Performances are booked. Food trucks booked - 10% proceeds donated to CLE.

9. Admin update

7 weeks left in school year and a lot is happening!

- There have been a lot of visitors in classrooms this term. Teachers from other schools, etc. This will continue in the upcoming months.
- The admin will be doing a scan of students again this year right before spring break.
- Art Gala
- Inline Skating was a success and most students enjoyed it.
- Dance Play just finished for the year.
- Mind-Up sessions continue.
- S.H.E. - Sexual Health Education for grade 4/5/6 students will take place in February.
- New Student Registration Feb. 4th online including kindergarten students and new students to CLE.
- Rockets Visiting us Feb. 13th
- P/T Conferences- Feb. 14th and 15th as well as Scholastic Book Fair
- Feb. 1st Assembly
- Harmony Day Feb. 20th
- Pink Shirt Day Feb. 27th
- Pro Day Feb. 22nd
- Intermediate Musical- March 12th and 13th
- Report Cards and Spring Break March 15th

10. Q&A From Parents

11. Adjournment Time: 8:10 Called by: Patty Glover

Next Meeting set for Feb 26, 2019 at 6pm - 7pm

Q&A with Jim Laird - presentation available for viewing at <https://www.clesharks.ca/admin/?action=view-documents> under "School".