



Chute Lake Elementary
Parent Advisory Council
5240 Lark Street, Kelowna, BC V1W 4K8
250-870-5139

CLE PAC MEETING MINUTES

Date of Meeting: November 27, 2018 7:00 - 8:00 pm

Location: Chute Lake Elementary Library

Members Present:

Patty Glover - PAC President
Brenda Kirsch - CLE Principal
Jody Sieben - CLE Teacher
Laura Buschel - PAC Member
Nicola Baker - PAC Member
Davin A. Shillong - PAC Member
Jill Peters - PAC Member
Helen Work - PAC Member
Tannis McCarthy - PAC Member
Candace Filippelli - PAC Member

Richard Deacon - PAC Vice President
Michelle Surminsky - PAC Secretary
Lindsey Hamilton - CLE Vice Principal
Miranda Lutz - PAC Member
Jennifer Larson - PAC Member
Ramjet Hundal - PAC Member
Sarah Shakespeare - COPAC President
Karlene Dawson - PAC Member
Susan French - PAC Member

1. Welcome from PAC Executive & Introduce the CLE Admin
2. Call to Order - Called by Patty Glover
3. Attendance
4. Adoption of Agenda

Motion: Karlene Dawson
Second: Nicola Baker

5. Adoption of Minutes

Motion: Tannis McCarthy
Second: Susan French

6. Finance Report

- a. Boshia Joyce, Treasurer was not present at the meeting - Next finance report in January.
- b. 2018/2019 Budget discussion

- i. Musical Instruments for \$3,500 was added to the proposed budget.
- ii. There is a surplus in the bank account and teachers are to apply for additional funding of up to \$10,000 for new ideas. Patty Glover to prepare a form for teachers to fill out. New spending ideas will be presented at the January PAC meeting. They will be voted on and any changes to budget will be posted for 30 days per bylaws.
- iii. Idea brought forward to approach students and parents for further ideas.
- iv. COPAC rep, Sarah Shakespeare, asked about Teacher and PAC Vol appreciation.
- v. Budget unanimously approved.

7. Admin update

- a. Fall Forum at OKM was held where students presented learning.
- b. School Trustee visited school during school hours and received a walking tour to showcase the school and learning.
- c. School website - check out for learning plan and learning story.
- d. Christmas concert - December 5 - Kettle Bells out front to raise money for Salvation Army.
- e. Dec 10 - Santa bus will be at school.
- f. Last day of school - Christmas Pancake PJ day
- g. Open House for art in new year.

8. Committee Reports

- a. Hot Lunch
 - i. Patty Glover discussed that the hot lunch is going well and has already raised \$8,700 this year.
 - ii. We will not be using Chopped Leaf for hot food due to inadequate temperatures. New vendors Boston Pizza and Deli Don in January, as well as Stir fry with Sunshine.
 - iii. Spirit Wear - Nicola Baker - URstore - she set up the store and sent logo - ordered some samples - will see what they are like

when they arrive. Arrive at home and shipping is charged on top. 10% goes to the school.

iv. Purdy's orders due tomorrow - profit \$1,100 so far.

9. Events

- a. Art Cards - in first week of December. Sold \$5,800 in art cards. Volunteers needed to mount in new year.
- b. Monthly coffee - December 21 - last day of school.
- c. Family Skate - February 18 - family day 5-6:30pm in rink 2. Free event. Hot Chocolate and coffee.
- d. Dance - Candace Filippelli and Miranda Lutz have come forward to organize the dance. Date picked of Friday March 1.
- e. Carnival - Confirming bouncy castles - Parkour, Cheerleading, Martial Arts, Dance and Music - all students from the school. Date May 24.

10. New Business

- a. RCMP Community liaison officer - meeting in works for early 2019. Block watch to be discussed.
- b. Discussion on PAC paying for a T-shirt for everyone at beginning of year for school spirit. January meeting to discuss.

11. Discussions Outside Regular Business - Community Update

- a. School Division representative held a brief discussion prior to the PAC meeting in regards to the new Canyon Falls Middle School.
 - i. Discussion took place on what parents would like in the new Principal. The position should be filled by Christmas.
 - ii. PAC to be involved in a spring info session re: traffic, car pooling and bussing issues in regards to middle school and KV Neighbourhood Association will be invited.
 - iii. PAC to try to get parents a school tour of new middle school in late Spring if construction is completed and it is safe.
 - iv. PAC to mentor any parents wanting to start a Canyon Falls Middle School PAC. Contact the CLE PAC email if you are interested.

12. Q&A From Parents

13. Adjournment Time: 8:19 Called by: Richard
Next Meeting set for January 24, 2019 at 7pm