



Chute Lake Elementary
Parent Advisory Council
5240 Lark Street, Kelowna, BC V1W 4K8
250-870-5139

CLE PAC MEETING MINUTES

Date of Meeting: September 25 7:00 - 8:00 pm

Location: Chute Lake Elementary Library

Members Present:

Patty Glover (Oates) - PAC President
Bosha Joyce - PAC Treasurer
Brenda Kirsch - CLE Principal
Barb Leinemann - PAC Member
Heather Dewolf- PAC Member
Cindy Bellavance- PAC Member
Karlene Dawson- PAC Member
Julie Haines- PAC Member
Susan French- PAC Member
Tannis McCarthy - PAC Member
Davin Shillong - PAC Member

Richard Deacon - PAC Vice President
Michelle Surminsky - PAC Secretary
Lindsey Hamilton - CLE Vice Principal
Brandon Bidewell - PAC Member
Denise Brownlee - PAC Member
Nicola Baker - PAC Member
Jamie Tomlinson - PAC Member
Carla Amichand - PAC Member
Jessica McBain - PAC Member
Peggy Herd - PAC Member

1. Welcome from PAC Executive & Introduce the CLE Admin
2. Call to Order - Called by Patty Glover (Oates)
3. Attendance
4. Adoption of Agenda

Motion: Susan French
Second: Nicola Baker

5. Adoption of Minutes

Motion: Lindsey Hamilton
Second: Jessica McBain

6. Finance Report

- a. Year end treasurer report presented. Approx. \$51,000 raised from fundraising.

- b. Salvation army chosen as charity to specifically fundraise for by school. Children will learn about the charity and a fundraising goal will be committed to with the Carnival being final fundraising event.

7. Committee Reports

a. Hot Lunch

- i. Looking for new vendors. Hot lunch is allergy aware and always considered when choosing new vendors. Soups made in house are gluten, nut free, dairy free. Email chutelakeparents@gmail.com with any queries on ingredients.
- ii. Short on volunteers for delivery. 20 volunteers needed from 11:15 to 11:35. There is a sign up genius form to fill out if available to help with delivery.
- iii. Servery volunteers needed as well for soup, chili, vegetables and fruit preparation in the morning of hot lunch days (Tuesdays and Thursdays).

b. Fundraising

- i. Purdy's chocolate fundraiser discussed as new fundraiser. OKM band group does this fundraising already. A vote was done and it was decided to go ahead with fundraiser. Julie Haines volunteered to coordinate.
- ii. Fresh to you fundraiser discussed. Prior year it was a ton of work, poor quality produce and little money made. Not going ahead with this fundraiser.
- iii. Family photos - Basil Cooper to do fall photos in early October. 1 print for \$25 (full amount to school). Erin Stoneman to do spring session. Raised \$1,200 in prior year.
- iv. Richard Deacon to look into Fit Body offer re: Bootcamp and Hype Socks new fundraising opportunities.

c. Communications

Information communicated mainly by:

- i. PAC meetings scheduled for last Tuesday of every month except Dec and March.
- ii. Hot lunch email to contact PAC at chutelakeparents@gmail.com.
- iii. Digital sign at school for upcoming dates.

- iv. PAC bulletin board by elevator.
- v. Text messages from school.

9. Events

- a. Monthly coffee - Richard Deacon to organize monthly morning coffee for parents. Kettle Valley Dental to sponsor it. Kettle Valley Coffee & Scoops new owner was in attendance and volunteered to sponsor as well. First one scheduled for Tuesday October 9 from 8 to 8:30am.
- b. Family Photos - discussed under fundraising.
- c. Art Gala - Artist scheduled to do art until mid October. Open house to be done this year instead of Gala close to mid November. Art cards of child's painting sold at event. Committee volunteers needed for matting and preparation.
- d. Family Skate - Richard Deacon to sponsor with Mission Creek Orthodontics. Free event for families. Helmets mandatory. Date to be determined close to end of February.
- e. Dance - Coordinator and volunteers needed! Email PAC if interested.
- f. Dinner & Movie - Dinner and a show discussed (magic show). Poor attendance last year. Discussion about not having this year. Alternated with Dance in past year. No dinner and a movie decided.
- g. Carnival

Karlene Dawson is this year's coordinator. Event booked for May 24 with food trucks already booked. Possibly Firestorm Cheerleading and kung fu demonstrations. Silent auction items needed.

10. Community

- a. Charity Drive - Salvation Army chosen by school.

11. New Business

- a. CLE Merchandise - Extras were ordered and still available for sale. Another order will be done later this year.

12. CLE Admin Update

- a. 489 total students - max capacity.
- b. Magazine fundraiser - starting this week.
- c. Communication through website, emails and text.

- d. Grade 5 and 6 will both be going to new middle school next year. Preparations are being made to make this final year special for Grade 5's. A day long celebration will occur for Grade 5's, as the Grade 6's will be going to Gardom Lake. Bench ceremony as well. Variety show for Grade 5's similar to musical. Grade 5 to do similar activity to entrepreneur fair in spring.
 - e. Student council - Richard Deacon volunteered to help organize new student council
 - f. District Expo in all subject areas - instead of science fair.
 - g. Community forum - discussed with RCMP and hoping to have in October.
13. Q&A From Parents - Nothing to note.
14. Adjournment Called by: Patty Glover

Next Meeting set for October 30, 2018 at 7pm in the CLE library.