



Chute Lake Elementary Parent Advisory Council (PAC) Minutes

Date: April 16, 2026 7:00pm

Location: Chute Lake Elementary Library

Email CLE.PacPresident@sd23.bc.ca with additions to the agenda, questions or comments.

The Chute Lake Elementary Parent Advisory Council acknowledges that this meeting is being held on the Traditional, unceded Territory of the Okanagan People.

Members Present: Jack Gordon, Nicole Morris, Tanya Eisch, VP, Dawn Shandley, Fleur Heck, Melissa Szabunia, Kristy Fletcher, Nicole Baker

All CLE Parents are members of the PAC and encouraged to attend meetings.

1. Call to Order / Welcome & Acknowledgements. 7:00pm
2. Approval of Agenda – April 16, 2026 Motion: Tanya Second: Nicole
3. Approval of Meeting Minutes – February 19, 2026 Motion: Fleur Second: Melissa
4. Community Discussions – Opportunity for questions & comments from CLE parents and caregivers.
Fleur: Any possibility of someone coming in from Canyon Falls.
5. CLE Admin Update – Principal Gurb Hayher & Vice Principal Kristy Fletcher.
 - A. Gratitude, Mrs Creightney is representing Battle of the books.
Mrs. Creightney, Mrs. Swanson, Robotics Sumo Bot competition (May 21 @UBCO)
Family Dance, was a huge success
 - B. Break The Rules Day- April 24th
 - C. Early Learning for Families- May 13th 4-5pm Shirts for new Kindergarten Class
 - D. Class Photos May 20th
 - E. Intermediate Track and Field
 1. Training April 23- may 8
 2. Apple Bowl May 14
 3. District Apple Bowl (students that come in 1st or 2nd) June 3rd
 - F. Primary Run, Jump and Throw Day May 14th am. Partner with OKM leadership, need parent volunteers.
 - G. Rainbow Sidewalk Update, cost to PAC is (up to)\$500. Will happen this summer. Has money been set aside? Motion to pay (if has not already done) Motion: Nicole Second Fleur.
6. Volunteer & Event Chairs – updates
 - a. Grade 5 Committee
 - Break the Rules Day April 24th. Pay at School Cash Online until April 22nd

- Dates picked with teachers. Everything is on plan.
- b. Hot Lunch – Ends April 30th
 - SIGN UP HERE: <https://www.signupgenius.com/go/10C0E45A4AA2EABFFC70-58292175-hotlunch#/>
- c. Spring Carnival – Date Set: Friday May 29, 2026 (5pm-7:30)
 - Tickets on sale on Hot Lunch Website starting April 27th
 - \$20 per child or \$40 per family
 - Silent Auction: live May 15th (\$21,000 in items so far)
 - Volunteer signup April 30th
 - Title Sponsor: Mission Creek Orthodontics
 - Gold Sponsor: Scotiabank, Dave Kotler and Darryl Reuter with Reuter Kotler Real Estate – Royal LePage Kelowna, Kettle Valley Family Dental
 - Silver Sponsor: John Lehbauer from Refined Plumbing and Gas
 - The back field is still in process
 - 50-50 license, need to apply
 - Tents needed, Canopy cover tents. Include in volunteer email.
 - Questions? Email clespringcarnival@gmail.com
- d. Let's Glow Crazy School Dance – Debrief
 - Thank you to the Dance Committee members: Fleur Heck, Melissa Szabunia, Emma Jones, Haley Shipka, Heather Campbell, Kirsti Doleman, Robyn Gooding, Alex Lightman
 - Total Hot Lunch website revenue: \$2213, Concession Cash: ~\$745
 - Expenses: ~\$2894.45
 - Profit: \$63.55
 - Presold Family Tickets: 81 (252 people)
 - Goodie Bags: 100
 - Pizza: 40 (cheese 23, Hawaiian 7, pepperoni 8, GF cheese 2)
 - Potential changes, End earlier, Open space outside, Slightly quieter.
- e. CLE Movie Nights
- f. Family Free Skate Date
- g. Volunteer Opportunities with the PAC
 - Class Reps
 - Carnival committee
 - Hot Lunch
 - Movie Nights

7. Fundraisers

- a. Purdy's at Christmas/Easter
 - Easter Fundraiser raised: \$363.50
 - all orders picked up
- b. Mabel's Labels - ongoing
- c. Bottle Drive at Bottle Depot- ongoing
- d. West Coast Seeds- raised: \$264.12 - completed
- e. Skogies Car Wash- Tanya Eich
- f. BioChar Fundraiser –
 - Mother Earth Day BIOCHAR Fundraiser deadline **April 24**

- Silvachar has partnered with the CLE PAC to raise funds while promoting healthier gardens, stronger plants, and regenerative soil practices.
- Improve your garden naturally and when you purchase biochar through your child's school link, 40% of every sale goes directly back to the school.
- Learn more about BioChar and how to purchase here:
<https://mailchi.mp/525f7c62c230/earthday2026>
- Jack to get an update on amount sold
- Pick up will be **April 30**, before and after school in the parking lot.

8. Treasurer's Report & Budget Savings

- A. Gaming grant applications are open. Deadline June 30th
- B. Timing and process has changed for 50-50. Need to apply ASAP for Carnival Motion to Approved Treasurers Report Nicola, Second Fleur

9. COPAC Update

- A. School Board is making substantial changes to policy book. Vote next week
- B. New COPAC rep needed next year
- C. Permanent Daylight Savings. School to start in dark. This is a discussion item to think about for next winter.
- D. Cuts to come to SD 23. Student enrollment is down across the district by aprox. 375

10. Succession Planning – Times to start thinking about what roles on the PAC executive you may be interested in for next year. AGM will be in June! **PAC Executive positions:** President, Vice-President, Secretary, Treasurer, COPAC Rep, Member-at-large (x2). Committee Head positions: Carnival, Hot Lunch, Dance. Executive roles are limited to 2 years but may be extended to 3 years when required. AGM in June.

11. Adjournment Motion: Fleur Second: Melissa

Future Meeting Dates: CLE PAC General Meeting – May 21, 2026, 7:00pm at CLE Library, Babysitting provided in CLE Gym