



# Chute Lake Elementary Parent Advisory Council (PAC) Minutes

Date: January 22, 2026 7:00pm

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Location: Chute Lake Elementary Library

Email [CLE.PacPresident@sd23.bc.ca](mailto:CLE.PacPresident@sd23.bc.ca) with additions to the agenda, questions or comments.

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The Chute Lake Elementary Parent Advisory Council acknowledges that this meeting is being held on the Traditional, unceded Territory of the Okanagan People.

**Members Present:** Jack Gordon, Lisa Gordon, Steven Lee, Nicole Morris, Kristy Fletcher, Emily Smith, Nicola Baker, Dawn Shandley, Tanya Eich, Tiffany Jones-Waite, Benita Briere, Gurb Hayher, Emma Jones, Fleur Heck, Steven Lee

**All CLE Parents are members of the PAC and encouraged to attend meetings.**

1. Call to Order / Welcome & Acknowledgements. Call to order at 7:02pm
2. Approval of Agenda – January 26, 2026  
**Motion:** Nicola Baker  
**Second:** Dawn Shandley
3. Approval of June Annual General Meeting Minutes – November 13, 2025  
**Motion:** Fleur Heck  
**Second:** Dawn Shandley
4. Community Discussions – Opportunity for questions & comments from CLE parents and caregivers. Transit changes have affected 8-10 students. Sent an email to the city raising concerns. Question about a potential presentation at Canyon Falls Middle School.
5. CLE Admin Update – Principal Gurb Hayher & Vice Principal Kristy Fletcher
  - Thank yous! Movie night, shark market, winter concert, Pj's and pancakes, Donations to Santa Bus (\$46,818.02)
  - Kristy Fletcher is with us through January as VP
  - February is month of care. Food drive (N. Spevakow's class organizing). OKM Pink Shirt Day (Feb 27<sup>th</sup>)
  - COPAC meeting via Zoom Monday Feb 2<sup>nd</sup>
  - Online enrollment opens Feb 2<sup>nd</sup> at 7:00am
  - PAC teacher appreciation luncheon Friday June 19<sup>th</sup>
6. Volunteer & Event Chairs – updates
  - a. Grade 5 Committee. Current balance \$10,508. Green Bay grad is June 16<sup>th</sup>.
  - b. Hot Lunch- typically 8-11 volunteers each week. A new mom (Leah Friedman) will co-run the program with Dawn next year.
  - c. Family Free Skate Date Feb 16<sup>th</sup> 4:15-5:30pm at MNP Place
    - Sponsored by Care Dental. Skate rentals will be available.

- d. Spring Carnival – Date Set: Friday May 29, 2026 (5pm-7:30)
  - Looking for Sponsorships! Email [clespringcarnival@gmail.com](mailto:clespringcarnival@gmail.com)
  - City has said possibility to rent park (Curlew) in the back for Community Heroes.
- e. CLE Movie Nights – Dec 10, 2025
  - Raised **\$1271.93**
  - Approx. 230 attended with 55 paid at door – biggest yet!
- f. CLE Glow Show Art Fundraiser – Lara Guzik
  - Created by Kids Fundraiser – Recap: Grant received \$2050 (PAC paid \$700 admin fee for grant). Supplies cost \$259.74. Fundraiser brought in \$1465.80. NET \$506
  - Classes should be blocked for an hour/time with artist
  - A full session on mixing colours would have been beneficial but would increase cost
  - Important to have parents/volunteers working with artist and student.
  - Will this be a yearly event?
  - Improve timing and communication, don't send info during stat holidays
  - Is \$500 revenue worth it for the PAC. We came in low to the average.
  - Most students enjoyed the experience, though paint mixing may have been too advanced for the younger grades. Watercolours in the future?
  - PAC advised that every other year seems like a good fit.
  - The gala has been cancelled
- g. School Dance – Fleur Heck
 

April 10<sup>th</sup> is the date. No theme yet.
- h. Volunteer Opportunities with the PAC
  - Class Reps
  - Carnival committee
  - Hot Lunch
  - Movie Nights

## 7. Fundraisers

- a. Purdy's at Christmas/Easter
  - Easter link: <https://fundraising.purdys.com/campaign/000021815>
  - Easter order deadline March 18<sup>th</sup>, Pickup on March 30<sup>th</sup> at CLE
  - Christmas campaign sold **\$7,926.29 and raised approx. \$2000**
- b. Mabel's Labels - ongoing
- c. Bottle Drive at Bottle Depot- ongoing
- d. West Coast Seeds- Application submitted - active **January 1st to 23rd 2026**
  - Order here: <https://fundraising.westcoastseeds.com/pages/organizations/chute-lake-elementary-pac>
- e. Skogies Car Wash- Tanya Eich- potentially Father's Day
- f. BioChar Fundraiser – Emily Smith – presentation. Educating children about the environment (the carbon cycle). \$65 for a 10L bucket (\$30 to PAC) \$7 for 1L bag (\$3 to PAC). Recommended for Earth Day. PAC has decided to go ahead with this fundraiser.

## 8. Treasurer's Report & Budget

Grade 5 dance profited \$341. Art fundraiser hot lunch.

We need busing invoice, none received so far. Need to follow up with company.

Gaming grant opens in April, must apply by June 30th

**Motion:** Dawn Shandley

**Second:** Fleur Heck

9. COPAC Update

Free parent conference Saturday Feb 28<sup>th</sup>, 2 sessions (morning and afternoon). Digital Literacy, Anti-Racism, Okanagan Syilx learning what our kids learn. Lunch with trustees. Afternoon is more PAC focused PAC 101, Treasurer 101 the changing landscapes of PACs.

Time to think about executives for PAC and COPAC.

Science Fair March 10-11 for kids. Route into Canada wide science fair

10. Adjournment

**Motion:** Fleur Heck

**Second:** Dawn Shandley

**Future Meeting Dates: CLE PAC General Meeting – Feb 19, 2025, 7:00pm at CLE Library,  
Babysitting provided in CLE Gym**