



# Chute Lake Elementary Parent Advisory Council (PAC) Minutes

Date: November 13, 2025 7:00pm

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Location: Chute Lake Elementary Library

Email [CLE.PacPresident@sd23.bc.ca](mailto:CLE.PacPresident@sd23.bc.ca) with additions to the agenda, questions or comments.

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The Chute Lake Elementary Parent Advisory Council acknowledges that this meeting is being held on the Traditional, unceded Territory of the Okanagan People.

## Members Present:

Jack Gordon  
Lisa Gordon  
Tiffany Jones Waite  
Tanya Eich  
Emma Jones  
Melissa Szabunia  
Lindsay McCumber  
Lara Guzik  
Benita Briere  
Steven Lee  
Nicola Baker  
Fleur Heck  
Nicole Morris  
Dawn Shandley

## All CLE Parents are members of the PAC and encouraged to attend meetings.

1. Call to Order / Welcome & Acknowledgements. Called to order at 7:02pm
2. Approval of Agenda – November 13, 2025  
**Motion: Nicola Baker**  
**Second: Dawn Shandley**
3. Approval of June Annual General Meeting Minutes – September 25, 2025  
**Motion: Nicola Baker**  
**Second: Lara Guzik**
4. Community Discussions – Opportunity for questions & comments from CLE parents and caregivers.
5. CLE Admin Update – Principal Gurb Hayher & Vice Principal Benita Briere
  - Gratitude for Ms. Creightneighy, Ms Zebedee for National Day for Truth and Recognition
  - Gratitude for Lara and Linda Lavis for Created by Kids Fundraiser
  - Gratitude for Sarah Parmar organizing Halloween Extravaganza
  - Gratitude for all involved in Remembrance Day
  - Winter Concert December 2<sup>nd</sup> and 3<sup>rd</sup> at 12:30pm **COLD SNAP** tickets coming soon
  - Salvation Army Toy Drive Nov 28<sup>th</sup> – December 5<sup>th</sup> Mrs Parmar and Thibert organizing

- Pancake breakfast December 19<sup>th</sup> 7:30-9:30, volunteers needed

6. Volunteer & Event Chairs – updates

- a. Grade 5 Committee- Hoodies are out. Net +\$149 on hoodie sales.
- b. Hot Lunch- Great turnout from volunteers. Bambora Fees: CRA only lets us charge 2.4% (not covering costs, need 2.8%)
- c. Family Free Skate Date Family Day Feb16<sup>th</sup> 4:00-5:15 MNP Place
- d. Spring Carnival – Date Set: Friday May 29, 2026 (5pm-7:30)
  - Two title sponsors. Mission Creek Dental & Dave Kotler Realty
- e. CLE Movie Nights – December 10<sup>th</sup> (5:30-8pm) volunteers needed
  - Students voted : The Grinch (2018)
- f. CLE Glow Show Art Fundraiser – Lara Guzik
  - Created by Kids Fundraiser – Linda Lovisa
  - Glow Gallery Art – Jan 5-16 in classroom
  - Gala – Feb 11<sup>th</sup>
  - Numbers lower than anticipated. 92 orders (\$1500 revenue ~\$600 net income)
  - Discussion on whether Gala will proceed
- g. School Dance – Fleur Heck
  - April 10<sup>th</sup> Family Dance. Pizza, concession. Potentially look at sponsorships.
- h. Volunteer Opportunities with the PAC
  - Class Reps- all classes now have reps
  - Carnival committee
  - Hot Lunch
  - Movie Nights

7. Fundraisers

- a. Purdy's at Christmas/Easter
  - Christmas- order until Dec 1st Order for Christmas. \$1500 sold so far(~4000 sold last year)
  - <https://fundraising.purdys.com/join.aspx/1411406-129205>
- b. Mabel's Labels - ongoing
- c. Bottle Drive at Bottle Depot- ongoing
- d. West Coast Seeds- Application submitted - active January 1st to 23rd 2025
- e. Skogies Car Wash- TBD

8. Treasurer's Report & Budget

See attached file

**Motion:** Nicola Baker

**Second:** Tanya Eich

9. COPAC Update

Tobias CARE Climate Action Repair Program Volunteers mentor opportunities available

Casorso Elementary parent spoke about teacher recognition (she nominated a teacher for a Prime Ministers award)

Executive Skills event happening next Wednesday 6pm (virtual)

Vacancy for Secretary

UBCO Winter STEM camps now open

10. Adjournment at 8:20pm

**Motion:** Melissa Szabunia

**Second:** Emma Jones

**Future Meeting Dates: CLE PAC General Meeting –Thursday January 22, 2025, 7:00pm at CLE Library,  
Babysitting provided in CLE Gym**