



Chute Lake Elementary Parent Advisory Council (PAC) Agenda

Date: September 21, 2023 7:00pm

Location: Chute Lake Elementary Library

Email CLE.PacPresident@sd23.bc.ca with additions to the agenda, questions or comments.

The Chute Lake Elementary Parent Advisory Council acknowledges that this meeting is being held on the Traditional, unceded Territory of the Okanagan People.

All CLE Parents are members of the PAC and encouraged to attend meetings.

1. Call to Order / Welcome & Acknowledgements
 - a. Enter for a chance to win a CLE kids shirt
2. Approval of Agenda – September 21, 2023
Motion: To adopt the agenda of September 21, 2023
3. Approval of June Annual General Meeting Minutes – June 15, 2023
Motion: To approve the minutes of CLE PAC Annual General Meeting
4. Nomination for CLE PAC Executive Secretary position: David Cartwright
Vote or acclamation
5. Community Discussions – Opportunity for questions & comments from CLE parents and caregivers.
6. Volunteer & Event Chairs – updates
 - a. Grade 5 Committee
 - i. **Motion: To provide the Gr 5 Committee \$500 as a one time grant to be used as seed money for 2023/24 with the expectation that any excess money raised by this, and future, Gr 5 Committees is passed on to the respective following years Gr 5 Committee.**
 - b. Hot Lunch
 - c. **Family Free Skate – Feb 19, 2024 4:15-5:15 at Capital News Centre**
 - d. Carnival – Date Set?
 - i. Call for Carnival Committee volunteers (4-6 ppl)
 - e. **CLE Movie Nights – December 6th(5-8pm), March 7th (time tbd)**
 - f. Volunteer Opportunities with the PAC
 - i. **Class Reps:** each class needs parent rep to facilitate class gifts and PAC communication.
 - ii. Carnival committee
 - iii. Hot Lunch
 - iv. Movie Nights
 - v. Spirit Wear sizing at school
7. Fundraisers
 - a. **Spirit Wear – Order until Sept 30th** on the Hot Lunch Website
 - i. Fitting days next week?
 - b. **Basil Cooper – Bertram Park Oct 14th /15th** Book: www.basilcooper.com/book

- c. Purdy's at Christmas/Easter
 - i. Christmas- **order until Nov 27th Order for Christmas by Nov 27th**
 - ii. **<https://fundraising.purdys.com/1411406-107471>**
 - d. Mabel's Labels - ongoing
 - e. Bottle Drive at Bottle Depot- ongoing
 - f. West Coast Seeds- active January 1 to Feb 15, 2024
8. Treasurer's Report & Budget – updates required to Teacher/Library Allocation
- a. **Motion: To approve add \$300 to Teacher/Library Allocation due to addition of a third Learning Resources teacher**
 - b. **Motion: To add \$200 annually to budget to pay for babysitting services of CLE PAC parents' children by Gr 5 students or older during in-person CLE PAC General meetings.**
 - i. \$15 per babysitter per meeting
9. **CLE Admin Update – Principal Gurb Hayher & Vice Principal Benita Crombie**
10. COPAC Update
11. Adjournment

**Future Meeting Dates: CLE PAC General Meeting – November 16, 2023, 7:00pm at CLE Library,
Babysitting provided in CLE Gym**