



Chute Lake Elementary  
Parent Advisory Council (PAC)  
Agenda

Date: April 20, 2023, 7:00pm

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Location: Via Zoom

<https://sd23.zoom.us/j/63323196154?pwd=Z0VWQzVXRTRoU3d2OGIPREgvNDdCdz09>

**Meeting ID: 633 2319 6154**

**Passcode: CLEPAC**

Email [CLE.PacPresident@sd23.bc.ca](mailto:CLE.PacPresident@sd23.bc.ca) with additions to the agenda, questions or comments.

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The Chute Lake Elementary Parent Advisory Council acknowledges that this meeting is being held on the Traditional, unceded Territory of the Okanagan People.

**All CLE Parents are members of the PAC and encouraged to attend meetings.**

**Members Present:**

Nicola Baker –PAC President	Kelly Lee –PAC Vice President
Jack Gordon –Co-Secretary	Lisa Gordon –Co-Secretary
Jennine Turner –Member at large	Angela Brown –PAC Treasurer
Laura B	Kara Malcolm
Gurprit Hayher –CLE President	Kay Gowan

1. Call to Order 7:08PM/ Welcome & Acknowledgements
2. Approval of Agenda – April 20, 2023

**Motion: To adopt the agenda of April 20, 2023**

**Jennine first**

**Kelly second**

**Approved**

3. Approval of Meeting Minutes of January 19, 2023 & March 7, 2023

**Motion: To approve the minutes of CLE PAC General Meeting January 19, 2023**

**Kelly first**

**Laura second**

**Approved**

**Motion: To approve the minutes of CLE PAC General Meeting March 7, 2023**

**Kelly first**

**Laura second**

**Approved**

4. Community Discussions – Opportunity for questions & comments from CLE parents and caregivers.
  - a. Comments from Kay regarding Quilchena field development
    - i. Lives across from the field, new to the area
    - ii. Zoned as school land P2 and needs to be rezoned
      1. Could be used by the school for something such as childcare centre
    - iii. Will be a public hearing in May or June
    - iv. Kay suggests if you wish to provide feedback to the city, reach out to this email

1. dstrachan@kelowna.ca

5. CLE PAC AGM & Elections – Call for chair of nominations committee (someone not pursuing a role on the 2023/24 CLE PAC Executive)
  - a. Elections will be held in June
  - b. Nicola will be stepping down as president as she has had this role for 2 years
  - c. Looking for new people to take on leadership roles and to fulfill PAC executive roles
  - d. Watch for more info about how to nominate yourself for a role on our exciting team!
  
6. Volunteer & Event Chairs – updates & requests for input & support
  - a. Grade 5 Committee
    - i. No updates, meeting next Wednesday
  - b. Hot Lunch update
    - i. Kara and Maggie stepping up to help Dawn next year
    - ii. Looking at new vendors, expanding the program
    - iii. Popcorn and candy left over from movie night
      1. Gulp can take the popcorn, expires May 11
    - iv. May is the last month for hot lunch
    - v. There may be new funding next year for some families who need extra support for hot lunch program.
      1. Will work with admin team to make sure we catch these students who are in need
    - vi. Looking at \$12,000 profit from hot lunch program for this school year
    - vii. HUGE THANKS to Dawn and team for all their hard work every week!
  - c. Carnival – (Date Set: June 2)
    - i. Similar event to last year
    - ii. Email going out to families in May
    - iii. Class reps handling the silent auction baskets
      1. Nicola to send out social media post to remind
    - iv. Grade 5 families
      1. Gulp to talk to students about helping out with the stations
    - v. Lots of vendors!
    - vi. \$20 for first child, then \$15 for additional children over the age of 2
      1. Will be passes available at the door also, \$20 each
    - vii. Extra passes provided to admin for students in need
    - viii. AME is having carnival the same night
    - ix. HUGE THANKS to Jennine and team for putting this huge event together!
  
7. Fundraisers
  - a. No further fundraisers planned for 2023 at this time
  - b. Purdy's was successful
  - c. Movie Nights and Family Skate were great community building events

8. Treasurer's Report & Budget update discussion

- a. See attached financial statement

**Motion: To approve Treasurer's report as presented**

**Nicola first**

**Kelly second**

**Approved**

**Motion: To approve the 2022/23 Amended Budget as presented**

**Add \$1000 to student treat day**

**Spend \$5500 per admin ask (from gaming budget/student seminars)**

**Angela first**

**Jennine second**

**Approved**

9. CLE Admin Update – Principal Gurb Hayher & Vice Principal Benita Crombie
  - a. See attachment!
  - b. Funding ask for FIELD TRIP BUSSING costs to come from gaming funds
    - i. \$5500
    - ii. School had been using family affordability fund but it's running out
  - c. Question about ELFF night
    - i. Requesting for parents to call the school to sign up
    - ii. School district needs to know who attended
  - d. Question about Grade 5 Green Bay Day
    - i. Will discuss at next meeting...
    - ii. June 20
  - e. Ask about May/June Calendar
    - i. Can both months calendars go out for May as schedules get very busy
  - f. HUGE THANKS to all the teachers who are doing so much extra work to allow our students to have such unique and fun experiences!
    - i. Inline skating was a huge hit!
    - ii. Robotics club is making lots of kids happy!
  - g. Outdoor learning area
    - i. Update coming at May meeting
10. COPAC Update – SFAF & FFSFP, BCCPAC AGM
11. Other business
12. Adjournment 7:59 PM

**Future Meeting Dates: CLE PAC General Meeting – May 18, 2023, 7:00pm**

*Tentative Future Dates: June 15 AGM*



## PRINCIPAL'S REPORT (April, 2023)

1. Gratitude
  - a. Jack and Lisa Gordon – Movie Night and Family skate
  - b. Mrs. Hunter – Battle of the Books (@CLE on April 21<sup>st</sup> and Districts @Ellison Elementary on April 27<sup>th</sup>)
  - c. Mrs. Miller – Robotics, Sumo bot competition (May 26 & May 27 @ HRES)
  - d. Ms. Melia – SPCA toy drive (April 24<sup>th</sup> – 28<sup>th</sup>)
  - e. Mrs. Jensen – Inline Skating
  - f. Mrs. Guidi-Swan – running club (supported by many other teachers who run with our students) – May 8<sup>th</sup> is first race
2. Rocks and Rings – April 27<sup>th</sup>, 28<sup>th</sup>, May 1<sup>st</sup>, May 2<sup>nd</sup>
3. Early Learning for Families – May 3rd
  - a. Invitations will go out to our community and to our kindergarten applicants.
  - b. Focus is numeracy and the event is an opportunity for our families to meet each other and connect with the school
4. Break the Rules Day – May 5<sup>th</sup>
5. Everyone Rides – Bike riding and safety – May 15<sup>th</sup>, 16<sup>th</sup>, 19<sup>th</sup>
6. Class Photos – May 18<sup>th</sup>
7. Intermediate Track and Field
  - a. Training from May 8<sup>th</sup> to May 30<sup>th</sup>
  - b. Apple Bowl – June 1<sup>st</sup>
8. Primary "Run, Jump, and Throw" – June 1<sup>st</sup> (am)
  - a. New for CLE
  - b. Trying to partner with OKM PE Leadership classes
  - c. Will likely be looking for parent volunteers
  - d. Events like softball throw, frisbee golf, relay races, individual races, long

jump – make the events fun and accessible to all students

9. Funding Request - \$5500 to pay for field trip bussing costs

10.2023-24 District Calendar

Days in session	191 (3 summer Pro Days August 28, 29, 30)
Number of days of instruction	184
Number of non-instructional days	7
Schools open	Tuesday, September 5
In lieu of National Day of Truth and Reconciliation September 30 (schools closed)	Monday, October 2 *amended to coincide with Federal/Provincial day
Administrative Implementation Day	Friday, October 6
Thanksgiving Day (schools closed)	Monday, October 9
Teacher Professional Day	Friday, October 20
In lieu of Remembrance Day November 11 (schools closed)	Monday, November 13
Winter vacation period (schools closed)	Monday, December 25 – Friday, January 5
Statutory holiday (schools closed)	Monday, January 1
Schools reopen after Winter vacation	Monday, January 8
Teacher Professional Day (Support Staff In-Service Day)	Friday, February 16
Family Day	Monday, February 19
Spring vacation period (schools closed)	Monday, March 18 – Monday, April 1
Good Friday (schools closed)	Friday, March 29
Easter Monday (schools closed)	Monday, April 1
Schools reopen after Spring vacation	Tuesday, April 2
Victoria Day (schools closed)	Monday, May 20
Administrative Day (students do not attend)	Friday, June 28