



**Chute Lake Elementary
Parent Advisory Council (PAC)
Agenda**

Date: January 19, 2023, 7:00pm

Location: Via Zoom

Email CLE.PacPresident@sd23.bc.ca with additions to the agenda, questions or comments.

The Chute Lake Elementary Parent Advisory Council acknowledges that this meeting is being held on the Traditional, unceded Territory of the Okanagan People.

All CLE Parents are members of the PAC and encouraged to attend meetings.

Members Present:

Nicola Baker –PAC President	Kelly Lee –PAC Vice President
Jack Gordon –Co-Secretary	Lisa Gordon –Co-Secretary
Angela Brown	Angineh Gharapetian
Twyla Redschlag - PAC Member	Jennine Turner –Member at large
Andi	Erica Kobryn
Amber	Fleur Heck
Anaberta Reyes Angus	

1. Call to Order / Welcome & Acknowledgements
 - a. Call to order 7:03PM Nicola Baker
 - b. Enter for a chance to win a CLE kids shirt or hoodie
2. Approval of Agenda – January 19, 2023

Motion: To adopt the agenda of January 19, 2023
Motion by: Kelly Lee
Second by: Twyla Redschlag
3. Approval of September General Meeting Minutes – November 17, 2022

Motion: To approve the minutes of CLE PAC General Meeting November 17, 2022
Motion by: Kelly Lee
Second by: Twyla Redschlag
4. Community Discussions – Opportunity for questions & comments from CLE parents and caregivers.
 - CLE Parents – how do you want to be involved in your children’s education & school activities?
 - Spring Food Drive - discuss
5. Volunteer & Event Chairs – updates & requests for input & support
 - a. Grade 5 Committee (Twyla Redschlag)
 - i. Meeting next week Jan 31 Kettle Valley Pub
 - ii. Planning Grade 5 Valentines Dance
 - iii. March-Smencil Sale in March until sold out
 - iv. Possible skating at Stewart Park
 - v. Possibly use spring dance as a fundraiser, depending on how Feb dance goes
 - vi. April Litter clean up
 - vii. Year end
 1. Ice-cream truck

- 2. Green Bay (June)
- viii. Pizza hot lunch
- ix. Krispy Kreme donut sale
- b. Carnival (June 2, 2023) (Jennine Turner)
 - i. Open to feedback or ideas
 - ii. Reaching out to the community for sponsorships
 - 1. Looking for more sponsors for this event
 - 2. clespringcarnival@gmail.com
 - iii. Looking for a DJ
 - iv. Silent Auction
 - 1. Items/money donated by families
 - 2. Huge undertaking for 2 people, too many baskets, overwhelming to bid
 - 3. This year hoping to do theme per grade, headed by class reps
 - a. Will have 6 larger baskets
 - b. Whichever basket sells for the most money will get a treat day for that grade
 - c. Looking for feedback from the community
 - 4. Google Doc to class reps for them to sign up to manage the basket
 - v. Volunteers for Carnival
 - 1. Organizational stage right now
 - 2. Will be looking for a few more helpers after spring break
 - 3. Grade 5's will be needed to help at the stations (with adults)
 - a. Monetary donation to gr 5 fundraiser for their help
- c. Hot Lunch – In search of a new coordinator, support needed to continue program.
 - i. Dawn has been running it alone and is unable to continue with it next year
 - ii. Call out to the community for a coordinator or group of people to help
 - iii. Ideally is more of a committee rather than one person
 - iv. Will continue one day per week
 - v. Duties involve booking vendors, be onsite with Food Safe, managing volunteers to sort and deliver food
 - vi. PAC is cashflow positive because of the hot lunch program
 - vii. Parent run, volunteer program
 - viii. Hot lunch thoughts from Erica Kobryn
 - 1. Has ideas to run past Dawn/Nicola for ideas that have worked at other schools
 - ix. Today's hot lunch was disappointing
 - 1. Tried a new vendor today, recommended by another PAC (Café XI)
 - 2. Portion size is an issue: small wraps and cinnamon buns
 - 3. Will not be using this vendor again
 - x. Question from Angela: What have been the challenges with running hot lunch?
 - 1. Location
 - a. Limited number of vendors that will deliver here
 - 2. Vendors
 - a. Food supply has been unreliable
 - b. Businesses struggling with staff/costs
 - 3. Support
 - a. Cannot operate it without volunteers
 - 4. Restrictions as to what food can be served

- a. Guidelines, new draft coming out, may be further restricted
 - b. Need to provide healthy food
 - c. Occasional hot dog or pizza days but can't do this weekly
 - d. Trying to strike a balance
 - e. It's not a daily program so there is some flexibility
 - d. Family Free Skate (March 19)
 - i. Usually done on Family Day, but city has booked all rinks
 - ii. Prospera Place March 19**
 - iii. Reaching out to rink to see if we can do a concession fundraiser
 - iv. Will do a sign up to have an idea as to how many people can make it
 - v. Sponsored by Care Dental \$800
 - e. CLE Winter Movie Night
 - i. ~ 200 people attended Dec Movie Night, \$1300 profit
 - ii. **Thursday March 2, 5:30-8** so more parents can attend after work
 - iii. Movie to start at 6 pm, Incredibles 2
 - iv. Superhero mask craft
 - v. Pizza by the slice, snack packs pre-order, cash concession
 - vi. 50/50
 - vii. Tickets online or at the door
 - viii. Incorporate Food Drive to movie night and/or Family Skate
 - f. Volunteer/event Opportunities with the PAC
 - i. Spring Market
 - 1. Vendor set up in Parking Lot of CLE during KV garage sale
 - 2. Community Building
 - 3. Looking for someone to organize this
 - 4. Date for garage sale is up in the air
 - 5. Artisans purchased table and proceeds went to PAC
 - 6. Clean up was an issue, need more volunteers
 - ii. Spring Fling Dance
 - 1. Need volunteers to organize this, possible Gr 5 Committee
6. Fundraisers
- a. Ongoing: West Coast Seeds (Deadline Feb 15), Purdy's Easter Campaign (Deadline March 5)
7. Treasurer's Report & Budget discussion
- a. See attached report
- Motion: To approve Treasurer's report as Presented**
- Motion by: Twyla**
- Second by: Kelly**
- 8. CLE Admin Update – Principal Gurb Hayher & Vice Principal Benita Crombie**
- a. See attached report
 - b. Comment from Kelly Lee
 - i. Communication is different this year than last year (new administration)
 - ii. Parents are not aware of online calendar and are missing out on events
 - iii. Could Friday email have more dates with upcoming school wide events?
9. COPAC Update
- a. Parent voice regarding recent sexual health education
 - i. 5pm Tuesday for parents of gr 4/5
 - ii. Contact Nicola if you are interested in attending

- b. Robotics League for middle school age group
 - i. Looking for volunteers for judging
 - ii. Would be interesting for kids to watch
 - iii. Contact Nicola if interested in helping at this event
 - c. Lego Robot Battle
 - i. Tell your kids to listen for announcement in school
 - d. District budget
 - i. Looking for input from families
 - ii. Upcoming presentation, first Monday in Feb, contact Nicola
10. Other business
- a. Spirit wear draw winner Angela Brown!
11. Adjournment 8:20PM

Future Meeting Dates: CLE PAC General Meeting – Tentative February 23, 2023, 7:00pm

Tentative Future Dates: April 20, May 18, June 15 AGM

West Coast Seeds Fundraiser: <https://fundraising.westcoastseeds.com/collections/all>

Purdys Easter Fundraiser: <https://fundraising.purdys.com/1411406-103671>