



# Chute Lake Elementary Parent Advisory Council (PAC) Agenda

Date: September 22, 2022 7:00pm

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Location: Via Zoom

Email [CLE.PacPresident@sd23.bc.ca](mailto:CLE.PacPresident@sd23.bc.ca) with additions to the agenda, questions or comments.

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The Chute Lake Elementary Parent Advisory Council acknowledges that this meeting is being held on the Traditional, unceded Territory of the Okanagan People.

## PAC Meeting

**All CLE Parents are members of the PAC and encouraged to attend meetings.**

### Members Present:

Nicola Baker –PAC President	Kelly Lee –PAC Vice President
Angela Brown –Treasurer	Jack Gordon –Co-Secretary
Lisa Gordon –Co-Secretary	Benita Crombie –CLE Vice Principal
Gurp Hayher –CLE Principal	Erica Kobryn – PAC Member
Emily Smith- PAC Member	Fleur Heck - PAC Member
Twyla Redschlag - PAC Member	Dawn Dalen - PAC Member
Laura Buschel – PAC Member	Samantha Van Ginneken
Lindsay Fisher - PAC Member	Jessica Moffat - PAC Member
Betty Reyes - PAC Member	Kay Gowan - PAC Member
Heather Campbell - PAC Member	Dawn Brost - PAC Member
Jennine Turner - PAC Member at Large	

1. Call to Order / Welcome & Acknowledgements - 7:00pm
  - a. Enter for a chance to win a CLE kids shirt or hoodie
2. Approval of Agenda – September 22, 2022  
**Motion: To adopt the agenda of September 22, 2022**  
**Motion by Kelly Lee second Angela Brown**
3. Approval of AGM Minutes – June 9, 2022  
**Motion: To approve the minutes of CLE PAC AGM June 9, 2022**  
**Motion by Angela Brown Second Kelly Lee**
4. Community Discussions – Questions & Comments from CLE parents and caregivers.
  - a. No Questions or comments
5. Grade 5 Committee
  - a. Future committee meeting to discuss Fundraising (eg hoodies etc.) and events by Gr 5 students
  - b. Planning for future
  - c. Sasha Carter interested in helping as she has experience from last year
  - d. Email [chutelakeparents@gmail.com](mailto:chutelakeparents@gmail.com) if interested
  - e. Erica K. mentioned last year's committee created document to help future years with instructions and contact info. (Thanks to the 2021/22 team!)
6. Volunteer Chairs – updates
  - a. Hot Lunch – Volunteers always needed
    - i. Order deadline is Sept 26 for October hot lunch
    - ii. Ordering is open already for Oct, Nov and December if desired
    - iii. [hotlunchcle@gmail.com](mailto:hotlunchcle@gmail.com) Email if interested in volunteering

- b. Family Free Skate – Date(s)?
  - i. No availability until Mid March, Possible to book time during Spring Break,
  - ii. There is interest in still doing the event in March
  - iii. Jack Gordon will update on scheduled date next time
- c. Volunteer Opportunities with the PAC
  - i. Feel free to reach out if interested in helping at events, hot lunch, committee, or in future on exec
- d. Carnival –
  - i. Jennine is just getting committee going
  - ii. Looking for interested volunteers
  - iii. Email will be sent out
  - iv. Looking for feedback from last year
  - v. Date TBD within the next month generally late May/early June
- e. Looking for a School Dance Chair, School Movie Night Chair
  - i. Dance – last was Halloween Dance in 2019
    - 1. May be binder and resources available
  - ii. Movies –
    - 1. Could do 2 Movie Nights,
      - a. after school for younger families and
      - b. later evening movie for older kids on separate nights
    - 2. Lisa and Jack Gordon volunteered to Chair Movie nights

## 7. Events

- a. Morning Coffees – Upcoming Dates in October & November
  - i. Larger coffee event coming in the next 4-6 weeks, hope to involve teachers
  - ii. Always looking for sponsors of Morning Coffee
- b. KVNA Movie in the Park CLE PAC Candy Station Fundraiser – September 23
  - i. Kelly and her kiddos will be selling candy as PAC fundraiser

## 8. Fundraisers

- a. Hot lunch
  - i. Completely optional but brings in lots of money to support PAC and CLE
- b. Purdy's at Christmas
  - i. Already running
  - ii. Great opportunity for Corporate Client gifts!!
- c. Kernel's popcorn
  - i. Popcorn Friday at end of each month – via hot lunch site
- d. Basil Cooper Photography – October 29 & 30
  - i. Already up on Basil's website – will book up quickly
  - ii. May be at Bertram Park, or Father Pandosy Mission
- e. Spirit wear – soon!
  - i. Sale will open up soon on CLE Hot Lunch website
  - ii. Sharks t-shirts will be provided to all Kindergarten students
  - iii. Sock Vendor has reached out exploring interest and cost

## 9. Parent Education Opportunities – input from the community?

- a. Nothing booked currently
- b. COPAC has had Zoom seminars that we have advertised in the past
- c. Any good ideas are welcome!
- d. Erica - Education on Community Based Learning would be welcome.
  - i. Relevant to Canyon Falls Middle School and split grade classes in Elementary school
  - ii. Could be good primer for new families to our area or new to schools
  - iii. May be best set up by SD23 or CLE Admin
  - iv. Erica will put together a list of questions for Principal Gulp

- e. Betty – interested in any CLE Parent Community Groups e.g. Yoga, Crochet group
  - i. No formal groups but may be interest, could reach out through PAC website
- 10. Class Reps update
  - a. PAC Executive will be handling generation of class rep list this year.
  - b. Typically this role collects cash from parents and buys present for the Teacher at winter break and end of year. Could be more to this role if the people involved are interested in that.
- 11. Treasurer's Report
  - a. See 2021/22 End of Year report posted on Hot Lunch website – Presented by Kelly Lee, last year's Treasurer
    - i. Big items, Carnival, Hot Lunch income, plus Chrome Book/iPad expenses for CLE
    - ii. Had ~\$5000 surplus at end of last year
    - iii. Bank Accounts: see attached report
    - iv. Angela Brown is the new Treasurer!
    - v. **Motion to approve Treasurer report Laura Second Angela**
- 12. Budget – updates required to budget approved at June AGM in consultation with CLE Admin Team & staff requests
  - a. Posted on CLE Hot Lunch Website
  - b. If you want to be involved in how the money is spent, come to the meetings!
  - c. Principal Gulp
    - i. Staff Poll conducted related to potential Field Trips (see Principal's Report attached)
      - 1. Principal Gulp to send poll with list of potential destinations by Grade
      - 2. PAC gaming funds used to some field trip expenses
    - ii. What other ways can PAC support the school
      - 1. Seminars for students
        - a. Schoolwide Drama, Dance (Hip Hop, Jazz), Archery workshops, Indoor Curling
      - 2. Fine Arts – 16 new violins but may need to buy more for a class set
      - 3. Literacy resources and noise cancelling headphones
      - 4. Technology – iPads for learning centre, cases with handles, made need to get replacements for some older iPads
      - 5. Large projects –
        - i. picnic tables on Quilchena side of campus
        - ii. Additional playground
        - iii. Additional outdoor learning space
        - iv. Gaga Ball pit?
    - iii. Nicola – Schools Discretionary Funds have been cut this year so PACs may need to stand up to help fund some of the above endeavours
    - iv. Water filling station – may be too expensive, and tap water is reasonable alternative. Approx. cost of \$4000 each and may need 2-3
      - 1. May be other projects better prioritized
    - v. Rainbow Sidewalk – Principapl Gulp wondering if PAC would support this
      - 1. \$5000 approved in June PAC budget for Large Projects which could be used for this
      - 2. PAC was part of discussions for this project
  - d. Next meeting we will come back with amendments to 2022/23 General Budget
  - e. Nicola reviewed 2022/23 Gaming Budget
  - f. **Motion to approve 2022/23 Gaming Budget**
    - i. **Motion by Angela Brown and second by Laura Buschel**
- 13. CLE Admin Update – Principal Gulp Hayher & Vice Principal Benita Combrie

- a. Gr4/5 Team Building event tomorrow
- b. Truth and Reconciliation Day coming up
  - i. Next week each day will have a theme, e.g. Empathy, Truth, Reconciliation,
  - ii. Thursday is Orange Shirt day
  - iii. Friday National Truth and Reconciliation Day
    - 1. Scavenger hunt will be sent home
- c. Terry Fox Run
  - i. Oct 6
  - ii. Sign up Genius link to sent out for Parent Volunteers
  - iii. K/Gr 1 stay on school site
  - iv. Gr2-5 run along Curlew – parents can be along route with signs

#### 14. COPAC Update

- a. Nicola is VP of COPAC this year
- b. Student and Family Affordability fund announced by Province. SD23 gets approximately \$2.4M
  - i. COPAC providing input for use of funds, PACs have had input via COPAC outreach
  - ii. PACs have been asked for input
    - 1. Ideas include:
      - a. Paying for student fees
      - b. Hot lunch program subsidy
      - c. Many other ideas; if you have any ideas for use of the funds please let us know, email Nicola
  - iii. SD23 Trustees Election
    - 1. Moira Baxter retiring
    - 2. Lots of returning and new candidate
    - 3. Oct 3 Trustee Candidate Q&A via Zoom
      - a. You can submit questions to COPAC – see CLEPAC Facebook page for link
      - b. Zoom link will be shared
  - iv. COPAC looking for Secretary and Member at Large

#### 15. CLE PAC Meeting Dates and Times

- a. Kelly – suggesting every other Month, instead of every Month, possibly skipping October and December
- b. Erica – Zoom meeting preferred as would not be able to attend otherwise

#### 16. Adjournment - 8:25pm – Draw Winner Jessica Moffat

**Future Meeting Dates: CLE PAC General Meeting – Tentative October 17, 2022 7:00pm**

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## PRINCIPAL'S REPORT (September 2022)

### 1. Calendar Items

#### a. Gr. 4 and 5 team building

#### b. Truth & Reconciliation Week

- i. Monday – Understanding (Who am I, My Family's History, What is empathy and resilience)
- ii. Tuesday – Truth (Phyllis Webstad's Orange Shirt story – Primary language & Intermediate language)
- iii. Wednesday – Reconciliation (What does reconciliation mean? What can we do as individuals to create caring communities?)
- iv. Thursday – Orange Shirt Day
- v. Friday – National Day of Truth and Reconciliation (emailing suggestions about how families can recognize the day). School not in session.

#### c. Terry Fox Run – October 6

- i. Sign Up Genius link will be created and shared to organize volunteers
- ii. K's will remain onsite, other grades will follow route along Curlew

### 2. Field Trip Feedback from Staff

- a. K's: McMillan Farms, Bowling with gr. 1's
- b. Gr. 1: McMillan Farms, Museum, Rotary Center/Art Gallery
- c. Gr. 2: McMillan Farms, Mission Creek Interpretive Centre, Gymnastics Centre
- d. Gr. 3: Rotary Centre, Art Gallery, Okanagan Heritage Museum, Mission Creek, Stewart Park Skating
- e. Gr. 4: Okanagan Heritage Museum, Rotary Center, Art Gallery, Sailing, RDCO Winter Study, UBCO Geering Up Science Workshops, Stewart Park Skating
- f. Gr. 5: Telemark Cross Country Skiing, Lebanon Creek RDCO Presentation, Green Bay Camp (End of Year)

3. Other ways for PAC to support
  - a. School Wide - Drama Workshops, Dance Workshops, Archery, Indoor Curling, Yoga Workshop
  - b. Fine Arts - Add to current set of 15 violins
  - c. Learning Center – Literacy Resources, Noise cancelling headphones
  - d. Technology – iPads (Literacy Center – 3, Foam cases with handles for existing iPads, iPads for classrooms)
    - i. I've asked our lead technology teachers to determine our current inventory of iPads and their age.
  - e. Potential Enhancement Agreement projects
    - i. Picnic Tables on the Quilchena side of the campus
    - ii. Additional playground
    - iii. Additional outdoor learning space
    - iv. Gaga ball court