



Chute Lake Elementary  
Parent Advisory Council  
5240 Lark Street, Kelowna, BC V1W 4K8  
250-870-5139

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### CLE PAC MEETING MINUTES

Date of Meeting: January 29, 2020, 7-8:30 pm

Location: Chute Lake Elementary Library

#### Members Present:

Patty Glover - PAC President  
Tannis McCarthy - PAC Secretary  
Peggy Herd - PAC member  
Cynthia Pottinger - PAC member  
Andrea Hingston - PAC member  
Brenda Kirsch - CLE Principal

#### 1. Welcome from PAC Executive & Introduce the CLE Admin

- a. Call to Order - Called by Patty Glover at 7:04pm
- b. Attendance

#### 2. Adoption of Agenda

Motion: Cynthia Pottinger  
Second: Peggy Herd

#### 3. Adoption of Minutes

Motion: Peggy Herd  
Second: Andrea Hingston

#### 4. CLE Admin update

- a. Rocks and Rings and inline skating events were a huge success. We will likely do rocks and rings again next year.
- b. "Bobby" The Drummer will be coming Nest week provided by our Arts Grant. He will go to each class and teach them percussion. Then the Intermediates will do a performance for the primaries and they can

interact with the performance. We have had help with Bobby picking out drums for our school

- c. Harmony day “Inclusivity”. Coming up
  - d. Author visit for the 4-5 in March
  - e. Empathy scan for all staff coming up soon. Then a scan of the entire school (students included) and hopefully some parents as well.
  - f. Looking at mission statement. Going to update it soon and will present it to the PAC soon.
  - g. Gr 4-5 year end trip.... Green Bay Day camp. Year end celebration at the end of the day at green bay or at the school. Fundraising?? Parents will be asked to help with a bit of fundraising for event and legacy fund.
  - h. Student council is up and running
    - i. Games at lunch on Wednesdays
    - ii. And grade specific lunch activities in the gym
    - iii. Talent show will be happening
    - iv. Bake sale for valentines day
  - i. Working on adding another sandbox between the portables. Still waiting to get the go-ahead from the district.
  - j. Hospital axillary- bring to the hospital as volunteers to sell art at various stations in the hospital and also get a tour of the hospital. May 8 for select grade 4’s and 5’s
  - k. Dance play coming back in the spring
  - l. Cross country event coming soon
  - m. Intermediates to do spring concert. Musical – Clowns?
5. Finance Report
- a. Budget review
    - i. Hot lunch will likely be lower this year. Less kids and younger kids so orders are smaller. Usually generate 20k. This year sb closer to 15-18k
6. PAC Executive update
- a. Committee reports

- i. Fundraising
  - 1. Purdys - new campaign early Feb. Delivery for Ap 9 just prior to easter. Will get Volunteers to help sort orders.
  
- b. Event updates
  - i. Morning coffee Was sponsored by Richard Deacon need to see if he will still sponsor it if not will find another sponsor.
  - ii. Workshop Feb 3 A new approach to Anxiety. Brett Richards, and Marilyn Green SD 23 Counsellor.
    - 1. Next will be Digital Wellness Hosted by Sarah Parmar and Sam Palmor OKM Student “Safety with Sam” targeted to Gr 4-8 students
    - 2. Laura Lebbon Body Science at DWE date TBA
  
- c. Change to the PAC constitution
  - i. To be handled in future.
  
- d. Carnival Update.
  - i. Bouncy castles all reserved
  - ii. Inflatable throwing axes
  - iii. Entertainment has been booked
  - iv. Radio Station booked
  - v. Looking for one more food truck
  - vi. Still need Sponsors
  - vii. Getting local businesses to donate for the basket draw.
  
- e. Family Photos- Tinga →Did the KVC photos at Christmas
  - i. Will have 3 packages to choose form. All of money donates to the school.
  - ii. Wants to give back to the local community.
  - iii. 2 days 1 day outdoor and 1 day indoor photos.
  - iv. Beginning of May.

7. New Business
  - a. Bottle drive. April 25
8. Q & A from parents.
9. Adjournment Time: 8:12pm Called by: Patty

Next Meeting set for November 26 2020 at 7 pm

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Tannis McCarthy - Secretary

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Patty Glover - President